

INCLEMENT OR SEVERE WEATHER

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Reviewed: 2014, 2021

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Generally, Middle Tennessee School of Anesthesia (MTSA) provides no days off for inclement weather. Faculty, students, and staff are expected to use their judgment regarding travel to the School or a clinical site when there is inclement weather. Should faculty or staff elect not to report for work when MTSA administration has not notified them that the School is closed, they must contact their supervisor to discuss options for working remote. If they contact their supervisor and choose not to report to work, they will have the option to take a PTO day or unpaid day. If MTSA decides to close during regular business hours due to inclement weather, no PTO will be required.

An Emergency Response Plan has been developed which identifies individual and corporate responses to natural and man-made disasters and emergencies. (See **Administrative Manual, Appendix J** for the complete policy.)

For complete student policy for inclement or severe weather, please see MTSA Student Handbook (www.mtsa.edu). A copy is housed on the MTSA website (www.msta.edu).